



GSA Federal Acquisition Service

August 30, 2011

FAS INSTRUCTIONAL LETTER 2011-24

MEMORANDUM FOR ALL FAS and VA ACQUISITION ACTIVITIES

FROM: HOUSTON W. TAYLOR 
ASSISTANT COMMISSIONER
OFFICE OF ACQUISITION MANAGEMENT (QV)

SUBJECT: Update Termination Date Language In
FAS Instructional Letters

1. Purpose: The purpose of this Instructional Letter (IL) is to communicate to FAS contracting personnel that all FAS Instructional Letters continue to be in full force and effect.
2. Background: The Termination Date language is being revised in a number of ILs in order to ensure that all FAS ILs remain current and available for use by FAS contracting personnel.
3. Effective Date: Date of signature.
4. Termination Date: This IL remains in effect until it is cancelled or incorporated into a handbook.
5. Applicability: This IL applies to all GSA/FAS acquisition activities. This IL also applies to Department of Veterans Affairs (VA) acquisition activities awarding and administering Federal Supply Schedule contracts.
6. Reference Regulations: FAS Instructional Letters.
7. Instructions/Procedures.
 - A. The Termination Date language in the Instructional Letters listed on Attachment 1 is changed to the following:

This IL [or supplement] remains in effect until it is cancelled or incorporated into a handbook.
 - B. FAS contracting personnel shall continue to use the FAS ILs listed in Attachment 1 until the letter is either cancelled or incorporated into a handbook.

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Attachment 1

List of FAS Instructional Letters to be used until they are cancelled or incorporated into a handbook.

April 20, 2011	<u>IL 2011-09, Implementation of the Requirement for Subcontracting Plans</u>
April 12, 2011	<u>IL 2011-08, Submission of Change Request for a Federal Supply Schedule (FSS) – The 1649 Process</u>
March 22, 2011 revised May 24, 2011	<u>IL 2011-06, Implementation of the Requirement for Federal Awardee Performance and Integrity Information System (FAPIIS)</u>
March 17, 2011	<u>IL 2011-05, FPDS Completeness Data</u>
March 1, 2011	<u>IL 2011-04, Federal Supply Schedule (FSS) Solicitation Refresh Management</u>
January 6, 2011	<u>IL 2011-03, Substitution For Relevant Project Experience</u>
November 19, 2010	<u>IL 2011-02, Mandating the Use of Pre-Negotiation, Price Negotiation and Final Proposal Revision Templates for the Federal Supply Schedules Program</u> <u>IL 2011-02 Supplement No. 1</u> , dated February 8, 2011 <u>IL 2011-02 Supplement No. 2</u> , dated May 5, 2011 <u>IL 2011-02 Supplement No. 3</u> , dated August 26, 2011
October 20, 2010	<u>IL 2011-01, Implementation of the Requirement for Reporting Executive Compensation and First-tier Subcontract Awards</u>
September 30, 2010	<u>IL 2010-09, Mandating the Electronic Submission of Offers and Modifications for the Federal Supply Schedules Program</u> <u>IL 2010-09 Supplement No. 1</u> , dated December 23, 2010
March 10, 2010	<u>IL 2010-07, Implementation of a Pilot for the Electronic Contract File (ECF)</u>
February 25, 2010	<u>IL 2010-06, GSAR 511, Describing Agency Needs - Final Rule</u>
January 28, 2010	<u>IL 2010-05, Implementation of the Federal Acquisition Regulation (FAR) Part 51 Class Deviation to the Federal Supply Schedule (FSS) Program</u>
January 12, 2010	<u>IL 2010-04, Unilateral Federal Supply Schedule (FSS) Contract</u>

	Modifications
January 27, 2010	<u>IL 2010-03, Implementation of Employment Verification Requirements (E-Verify)</u>
December 18, 2009	<u>IL 2010-02, Federal Supply Schedules (FSS) Program Ancillary Supplies and/or Services Special Item Number(s) and Ancillary Supplies and/or Services - Small Business Set Aside Special Item Number(s)</u>
December 15, 2009	<u>IL 2010-01, Instructions to Procuring Contracting Officers of the FAS initiative to verify/update GSA <i>Advantage!</i>® catalog/price list information</u>
October 6, 2009	<u>IL 2009-07, The Applicability of Taiwan as a new Trade Agreements Act (TAA) designated country to the Federal Supply Schedules (FSS) Program</u>
August 8, 2009	<u>IL 2009-06, Application of Contractor Business Ethics Compliance Program and Disclosure Requirements to the Federal Supply Schedule (FSS) Program</u>
June 30, 2009	<u>IL 2009-05, Interagency Agreements--Acceptance and Obligation of Funds</u>
June 26, 2009	<u>IL 2009-04, Establishment of Clearance Panels for Acquisitions in Support of the American Recovery and Reinvestment Act of 2009</u>
June 3, 2009	<u>IL 2009-03, Application of the American Recovery and Reinvestment Act of 2009 (Recovery Act) to the Federal Supply Schedules Program and other FAS Acquisition Vehicles</u> <u>IL 2009-03 Supplement No. 1</u>, dated February 28, 2011
June 1, 2009	<u>IL 2009-02, Applicability of Electronic Product Environmental Assessment Tool (EPEAT) to Federal Supply Schedules and other GSA Acquisition Vehicles</u>
February 25, 2009	<u>IL 2009-01, Applying the Industrial Funding Fee (IFF) to Schedule Pricing</u>
December 17, 2008	<u>IL 2008-02, Multiple Award Schedules (MAS) Program: Modification Receipt Dates and Types</u>
June 19, 2008	<u>IL 2008-01, The Multiple Award Schedule (MAS) Contract Transfer Guideline: How to Manage the Contract File Transfer Process</u>

